



CITY OF BROCKTON MAYOR'S OFFICE YOUTH DEVELOPMENT FELLOW

Massachusetts Promise Fellows deliver the resources that young people need to be successful in life by **mobilizing** and **organizing** community activity, **creating** and **leading** powerful initiatives, and **training** and **inspiring** citizen volunteers.

The **Massachusetts Promise Fellowship** achieves this by placing Fellows with non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing; *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

SERVICE DESCRIPTION

The **Mayor's Office of Brockton** works collaboratively with other local agencies to provide resources for youth. It is responsible for a variety of services to the citizens that include, but are not limited to, public safety, public works, and recreation. The Fellow serving with the Brockton Mayor's Office will manage a number of youth development initiatives that relate to Brockton's Promise. The Fellow will provide support to the five Brockton's Promise Teams as well as participate on the steering committee. The Fellow will also provide youth leadership development as well as convene the Mayor's Youth Summit, and support both the Brockton After Dark Summer program as well as the Mayor's Youth Advisory Committee.

SPECIFIC RESPONSIBILITIES

- Recruit and develop at least 30 new local youth leaders
- Collaborate with community leaders to gather information for the America's Promise 100 Best Communities for Youth proposal, the Mayor's Youth Summit, Brockton After Dark, and the Brockton Youth Council
- Manage the Mayor's Youth Summit including coordinating recruitment efforts, and facilitating, planning and organizing event details
- Manage the Brockton Youth Council as well as their anti-violence campaign
- Write and review the America's Promise 100 Best Communities application
- Travel at least once/month for Fellowship meetings, retreats and training

QUALIFICATIONS

- BA/BS preferred
- Excellent organizational and communication skills
- The ability to work independently
- An interest in and commitment to national and community service
- The desire to work with diverse constituencies
- Flexibility and a sense of humor
- Ability to see the big picture

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 212 CP ♦ Boston, MA 02115
masspromisefellows@neu.edu ♦ www.masspromisefellows.org

- Strong analytical and problem solving skills
- Professional and mature
- Must be a US Resident, US National or Permanent Resident Alien
- Must have access to a car
- Flexible schedule a must, occasional evening and weekend work

BENEFITS

For a one year full-time commitment and 1700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of \$269/week ♦ Comprehensive health care benefits ♦

Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies ♦

Loan forbearance and a \$5,550 educational award

CONTACT INFORMATION

Apply ASAP! Applicants are hired on a rolling basis. Send a letter of interest, resume and contact info for three references **ASAP and before May 27th, 2011** preferably electronically to:

Koren Cappiello
City of Brockton Mayor's Office
45 School Street
Brockton, MA 02301

Phone: 508-897-6809

Email: kcappiello@cobma.us

Fax: 508-559-7960

www.brockton.ma.us

MORE INFO

- Interviews will take place in April and May of 2011
- Hiring decisions will be made on or before June 17th, 2011
- Program start date is August 2011
- **Visit www.masspromisefellows.org for detailed program information**

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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