



## PERNET FAMILY HEALTH SERVICE YOUTH PROGRAMMING FELLOW

Massachusetts Promise Fellows deliver the resources that young people need to be successful in life by **mobilizing** and **organizing** community activity, **creating** and **leading** powerful initiatives, and **training** and **inspiring** citizen volunteers.

The **Massachusetts Promise Fellowship** achieves this by placing Fellows with non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing; *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

### SERVICE DESCRIPTION

**Pernet Family Health Service** was founded by the Little Sisters of the Assumption to address the physical, social, psychological and spiritual needs of individuals and families, especially poor families and ethnic minorities. Pernet provides health and social programs to enhance family and community life. The Fellow at Pernet will maintain our well-established Homework Club and devote approximately 50% of his/her time to develop our fledgling youth group for middle schoolers by 1.) recruiting, training, and supervising high school and college students as youth mentors; 2.) engaging youth in the ongoing design of the program; and 3.) integrating hands-on, service-learning activities into programming.

### SPECIFIC RESPONSIBILITIES

#### HOMEWORK CLUB

- Recruit and register Homework Club students
- Meet with parents to determine students' academic and social profiles
- Secure, record, and analyze students' report card results
- Prepare reports at mid-term and year's end with analysis of attendance, grades, and teacher comments regarding attitude and behavior
- Recruit, supervise, and train high school and college volunteers in cultural sensitivity, positive behavior management, and role modeling/mentoring
- Plan and execute at least two family engagement activities
- Meet weekly with the program's supervisor/director to discuss progress, issues, and challenges, in order to assure a well-run program
- Travel at least once/month to Fellowship meetings, retreats, and training

#### YOUTH GROUP

- Recruit and register members for the youth group
- Meet with the parents of youth group members to identify strengths and areas of anticipated growth and development
- Engage youth in creating their "safe place" to relax, access academic assistance, and participate in social and recreational activities

#### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 212 CP ♦ Boston, MA 02115  
masspromisefellows@neu.edu ♦ www.masspromisefellows.org

- Develop a program that includes: engaging youth in naming their group, selecting and carrying out activities of interest, accessing opportunities for personal growth and leadership development, contributing to community development through community services
- Develop an individual growth plan with each youth group member
- Collect data on attendance and progress toward personal goals
- Evaluate program components with member and parent input

#### QUALIFICATIONS

- Excellent organizational and communication skills
- The ability to work independently
- An interest in and commitment to national and community service
- A self-starter
- Personable and outgoing
- The ability to work with children, youth, and adults from diverse communities
- Interest in gardening and the ability to speak Spanish a plus
- Flexible and a good sense of humor
- Ability to see the big picture
- Strong analytical and problem solving skills
- Professional and mature
- US Citizen, US National or Permanent Resident Alien

#### BENEFITS

For a one year full-time commitment and 1700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of \$269/week ♦ Comprehensive health care benefits ♦

Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies ♦

Loan forbearance and a \$5,550 educational award

#### CONTACT INFORMATION

**Apply ASAP!** Applicants are hired on a rolling basis. Send a letter of interest, resume and contact info for three references **ASAP and before May 27<sup>th</sup>, 2011** preferably electronically to:

Paulette Lacoste

Pernet Family Health Service

237 Millbury Street

Worcester, MA 01610

Phone: 508-755-1228

Email: [placoste@pernetfamilyhealth.org](mailto:placoste@pernetfamilyhealth.org)

[www.pernetfamilyhealth.org](http://www.pernetfamilyhealth.org)

#### MORE INFO

- Interviews will take place in April and May of 2011
- Hiring decisions will be made on or before June 17<sup>th</sup>, 2011
- Program start date is August 2011
- **Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information**

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The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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