



ACCESS COLLEGE ACCESS COORDINATOR

Massachusetts Promise Fellows deliver the resources that young people need to be successful in life by **mobilizing** and **organizing** community activity, **creating** and **leading** powerful initiatives, and **training** and **inspiring** citizen volunteers.

The Massachusetts Promise Fellowship achieves this by placing Fellows with non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing; *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

SERVICE DESCRIPTION

Since our founding, ACCESS has established itself as Boston's leader in financial aid advising and scholarships, providing expert financial aid advice to Boston's young people throughout their academic careers. Our Advisors have guided more than 45,000 students through the financial aid process. Over the years, their expert advice has resulted in high school seniors receiving tens of millions of dollars in grants, loans and scholarships; nearly \$75 million in the last three years alone. ACCESS has undergone dramatic growth over the last three years due to the increasing need for our services and the effectiveness of our programs. The Fellow at ACCESS will build and manage new and effective programming in our Center of College Affordability. Up until this year, ACCESS has only helped students within the walls of school buildings, but with the opening of this new Center, we see this as a vital new vehicle for families and young people to receive the necessary guidance in overcoming barriers to higher education. The Fellow will enhance all of our existing services and bring us one step closer to our goal of the day when every young person in Boston can achieve their greatest potential by graduating from college, regardless of his or her family's financial resources.

SPECIFIC RESPONSIBILITIES

- Serve as the coordinator of the Center of College Affordability (CCA)
- Coordinate a marketing and community outreach effort for the CCA
- Build and maintain relationships with area colleges
- Coordinate outreach to Boston's high schools
- Deliver large group presentations
- Provide one-to-one advising in the CCA
- Design and pilot new workshops and activities on student loans, saving for college and how to better manage money
- Travel at least once/month to Fellowship meetings, retreats, and training

Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 212 CP ♦ Boston, MA 02115

Phone: 617-373-7881 ♦ Fax: 617-373-5608

k.redepenning@neu.edu ♦ www.masspromisefellows.org

QUALIFICATIONS

- Excellent organizational and communication skills
- The ability to work independently
- An interest in national and community service
- Experience working with youth
- The desire to work with diverse constituencies
- Flexibility and a sense of humor
- Must be a US Resident, US National or Permanent Resident Alien
- BA/BS required

BENEFITS

For a one year full-time commitment and 1700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of \$269/week ♦ Comprehensive health care benefits ♦

Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies ♦

Loan forbearance and a \$4,725 educational award

CONTACT INFORMATION

Apply ASAP! Applicants are hired on a rolling basis. Send a letter of interest, resume and contact info for three references **ASAP and before May 22nd, 2009** preferably electronically to:

Adam Reinke

ACCESS

31 St. James Avenue, Suite 520

Boston, MA 02116

Email: adamr@accessboston.org

www.accessboston.org

MORE INFO

- Interviews will take place in April and May of 2009
- Hiring decisions will be made on or before June 22nd, 2009
- Program start date is August 2009
- **Visit www.masspromisefellows.org for detailed program information**

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

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