



## BOSTON PARTNERS IN EDUCATION MATH INITIATIVE FELLOW

---

Massachusetts Promise Fellows deliver the resources that young people need to be successful in life by **mobilizing** and **organizing** community activity, **creating** and **leading** powerful initiatives, and **training** and **inspiring** citizen volunteers.

The **Massachusetts Promise Fellowship** achieves this by placing Fellows with non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing; *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

---

### SERVICE DESCRIPTION

**Boston Partners in Education, Inc. (Boston Partners)** enhances the academic achievement and nurtures the personal growth of Boston's public school students by providing them with focused, individualized in-school volunteer support. For over 40 years, we have recruited, trained, placed, and supported volunteers of all ages, races, and ethnicities to work with Boston Public School students in grades K-12 during the school day in the subjects of math and English Language Arts. Our community and corporate volunteers, known as academic mentors, have touched the lives of thousands of BPS students, making a positive impact on their academic and personal development. The Fellow at Boston Partners will expand the Math Initiative. The Math Initiative matches pairs of 3<sup>rd</sup> – 5<sup>th</sup> grade students in six Boston Public Schools with trained adult academic mentors to build fundamental math skills and inspire a love of the subject. The Fellow will lead the expansion of the Math Initiative into three new schools.

### SPECIFIC RESPONSIBILITIES

- Create web-based resources for Math Initiative volunteers
- Review current Math Initiative volunteer management procedures
- Make recommendations based on above
- Start up the Math Initiative in the 3 expansion schools
- Act as primary contact for 3 expansion schools and volunteers
- Match mentors with students in 3 expansion schools
- Manage volunteer relationships for 3 expansion schools
- Assist Program Manager in writing mid-year and end-of-year program reports
- Travel at least once/month for Fellowship meetings, retreats, and training

### QUALIFICATIONS

- Excellent organizational and communication skills
- Ability to work independently

#### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 212 CP ♦ Boston, MA 02115

Phone: 617-373-7881 ♦ Fax: 617-373-5608

k.redepenning@neu.edu ♦ [www.masspromisefellows.org](http://www.masspromisefellows.org)

- Ability to work on a team
- Ability to establish trust and develop effective relationships
- Ability to facilitate group interactions
- Self-starter
- Personable and outgoing
- Patient and understanding
- Flexible and a good sense of humor
- Interest in national and community service
- US Citizen, US National or Permanent Resident Alien

#### **BENEFITS**

For a one year full-time commitment and 1700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of \$269/week ♦ Comprehensive health care benefits ♦

Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies ♦

Loan forbearance and a \$4,725 educational award

#### **CONTACT INFORMATION**

**Apply ASAP!** Applicants are hired on a rolling basis. Send a letter of interest, resume and contact info for three references **ASAP and before May 22<sup>nd</sup>, 2009** preferably electronically to:

Erin McGrath

Boston Partners in Education, Inc

44 Farnsworth Street

Boston, MA 02210

Phone: 617-451-6145

Fax: 617-482-0617

Email: [emcgrath@bostonpartners.org](mailto:emcgrath@bostonpartners.org)

[www.bostonpartners.org](http://www.bostonpartners.org)

#### **MORE INFO**

- Interviews will take place in April and May of 2009
- Hiring decisions will be made on or before June 22<sup>nd</sup>, 2009
- Program start date is August 2009
- **Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information**

---

The Massachusetts Promise Fellowship is committed to providing equal opportunities. We serve and partner with diverse organizations, and are dedicated to non-discrimination. It is our policy to ensure that all individuals with whom we are in contact are treated without regard to age, color, disability, gender, marital status, national origin, religion, sexual orientation or expression, or veteran status. We require that all our partners make reasonable accommodations for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.

#### **Massachusetts Promise Fellowship**

Northeastern University ♦ 360 Huntington Avenue, 212 CP ♦ Boston, MA 02115

Phone: 617-373-7881 ♦ Fax: 617-373-5608

k.redepenning@neu.edu ♦ [www.masspromisefellows.org](http://www.masspromisefellows.org)

**Northeastern University**  
College of Professional Studies

